



प्रो. (डॉ.) जसपाल एस. सन्धु  
सचिव

**Prof. Dr. Jaspal S. Sandhu**  
MBBS, MS (Ortho), DSM, FAIS, FASM, FAFSM, FFIMS, FAMS  
Secretary



विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002  
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D.O.No.F.1-2/2013(I&S)

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**Dear Sir/Madam,**

Creation of authentic database provides a solid support to policy making in higher education. You may appreciate that timely and authentic information about Development of Higher Education in India will go a long way in formulation of sound futuristic policies and programmes of higher education.

2. You are aware that Government of India, Ministry of Human Resource Development has taken an initiative for developing a sound and authentic database online through All India Survey by getting data uploaded, directly by Universities and Colleges through AISHE portal (<http://aishe.gov.in>).

3. I write this to request you to personally impress upon the Nodal Officer of your University and those of affiliated/ attached colleges to upload data online on AISHE portal (<http://aishe.gov.in>) in DCF-I and DCF-II formats, in a time bound manner. It is almost stating a fact that exercise of such a magnitude cannot be accomplished without your proactive initiatives and contribution. The data for the academic year 2013-14 is required to be uploaded latest by February 28, 2015 and for the academic year 2014-15 latest by 31<sup>st</sup> July 2015.

4. You may appreciate that UGC (Returns of Information by Universities) Rules 2004 make it mandatory on the part of Universities and Colleges to furnish such returns. Moreover, any contravention/ non-submission of returns attract Section 14 of the UGC Act 1956.

5. A Steering Committee, under the chairmanship of Secretary, Department of Higher Education, Ministry of Human Resource Development is in place to monitor the progress of the proposed All India survey. I place on record our appreciation that it was only with the active participation of your University and sensitization of affiliated/attached colleges, that the surveys for the academic years 2010-11, 2011-12 and 2012-13 have been successfully completed. The data so collected will be an important input for assessment of need-based interventions in higher education and formulation of futuristic policies by the Government of India and the UGC.

6. Towards facilitation of achieving the desired outcomes of this exercise, the Nodal Officer of your University and Nodal Officers of affiliated/attached colleges may feel free to contact Mrs. Ruchika Gupta, Director, MHRD on Tel. No 011-26162932 and e-mail ID [ruchika.gupta@nic.in](mailto:ruchika.gupta@nic.in) or Dr. Kulbir Singh, Joint Secretary, UGC on Tel No. 011-23386128 email ID [kulbirsingh.ugc@nic.in](mailto:kulbirsingh.ugc@nic.in), should they encounter any difficulty in uploading the information on AISHE portal.

With kind regards,

Yours sincerely,

  
(Jaspal S. Sandhu)

**The Vice-Chancellor of all Universities**

