

07	Total Number of Students appear in 1 st / 2 nd / 3 rd / 4 th / 5 th / 6 th Semester Major in B. Com.										
	Subject:	Accy.	Manag.								
08.	Is there any case of expulsion, if yes, name of examination and Roll & Registration No. of the candidates.										
09.	Whether seat plan is made properly ?										
10.	No. of Assistant Officer-in-Charge Whether appoint as per norms ?										
11.	Condition of Examination Halls with Nos.										
12.	Whether Ratio of Examinees & Invigilators is 30:1?										
13.	Total No. of Invigilators										
14.	Whether Arrangement for Practical Examination is made as per requirements ?										
15.	Whether arrangement of CC Camera is made ?										
16.	Whether temporary Toilet facility is made for Male / Female candidates?										
17.	Whether arrangement for sick candidates is made ?										
18.	Whether alternative arrangement for power is available ?										
19.	Overall conduct of Examination in the Centre										Excellent/Satisfactory/Need improvement
20.	Specific comment by the Observer										
21.	Any other information / Comments										

NB : The Officer-in-Charge shall appoint Asstt. Officer-in-Charge as under

No. of candidates sitting in each day Examination	
1-100	Nil
101-200	1(one)
201-500	2(Two)
501-1000	3(Three)
1001-and above	4(Four)