INSTRUCTIONS

STEPS TO BE FOLLOWED BY THE AFFILIATED COLLEGES UNDER DIBRUGARH UNIVERSITY FOR ONLINE SUBMISSION OF TEACHERS' DETAILS FOR THE YEAR 2019-2020

How the College will get user id and password?

1. Please open the website through the link http://dibruonline.in:8080/examManager
2. Click the link Generate Password for College
3. A new page will appear on the screen.
4. Type College Code (not the Exam Centre Code) in the input box (For example 701).
5. Type the Email address as registered with the Examination Branch of Dibrugarh University.
6. Type correct Captcha in the box.
7. Click the Submit Button.
8. On submission of correct data, the system will generate a password which will be sent to the registered email address. The system will also display a message that Password generated successfully. Please check your email.
9. Click the Close button.
10. Check your email and log-in with the user id and password sent to the email.

How to re-generate the password if the password has been forgotten?
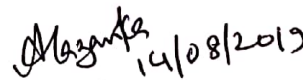
1. Follow the same steps as given above.

What to do if the email id is not registered already?

1. Please send an email at abhijit@dibru.ac.in or arinjit@dibru.ac.in

What to do after successful log-in into the online portal?

1. Please read the Instruction Page.
2. The College will add teachers' details together with the list of Subject/Paper taught in the BA/BSc/BCom programme for all 6 (six) semesters, viz. 1st Semester (CBCS mode), 2nd, 3rd, 4th, 5th and 6th Semesters (Non CBCS mode).
3. There is no need to send any printed copy to the University regarding the teachers' details.

For any technical query, please contact the Assistant System Analyst, Dibrugarh University at abhijit@dibru.ac.in.

14/08/2019

Deputy Controller of Examinations (A)
Dibrugarh University